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HR - ✓

CURRICULUM VITAE

S. A. D. Baratha Madujith Suraweera

No. 132, "Kusum", Wanaluwawa

Tel - ~~0112455990~~ 0716608011 *Self*

~~075 3320685~~ - *mother*

E mail - barathamadujith@gmail.com

PERSONAL DETAILS

Name in full : Suraweera Arachchige Don Baratha Madujith Suraweera

Name with initials : S. A. D. B. M. Suraweera

Address : No. 132, "Kusum", Wanaluwawa ✓

Date of birth : 24.07.1994

Age : 27 years *28y*

Sex : Male

Civil Status : Unmarried

NIC Number : 942061781V

Nationality : Sri Lankan

Religion : Buddhism

Contact Number : 0716608011; 075 332 0685 (mobile); 011 245-5990 (home)

*Mother - Retired Teacher -
Father - Retired Male Nurse -
Y. 93 - University Student -
Visual art faculty
(Colombo University)*

EDUCATIONAL QUALIFICATIONS

1. G.C.E (A/L) Examination in 2015

WP/GM Henegama Central College

Subject Grade

Economics C

Business Studies C

Accounting S

*Through
own job
entry.*

*Job profile
2018 } Biogen Research Institute - clerk
2019 }
2019 } Sinom construction - clerk
6 months
2020 } Cosmatic Luxam - clerk 30,000
6 months
Salary - negotiable*

3. National Diploma in Accounting (NVQ Level 5)

I have followed one year full time course leading to the National Diploma in Accounting (National Vocational Qualification level 5) at the Sri Lanka College of Technology, Colombo of Department of Technical Education and Training during the academic year 2016/2017 in English medium.

I have completed the second semester written examination and awaiting results of the first semester examination.

I have completed the Six months of industrial training related to the above Diploma programme at the Road Development Authority, Battaramulla.

4. Diploma in Computerized Accounting

A Pearson assured Diploma course conducted by ESOF Metro Campus with Knowledge on computer packages related to accounting including the following:

- ☐ Microsoft Excel
- ☐ QuickBooks (Premier Accountant Edition)
- ☐ SAGE Line 50 Financial Controller
- ☐ MYOB (Premier Accounting Edition)

5. Higher National Diploma in Business Management

I have enrolled for the HND in Business Management of the School of Business of the ESOF Metro Campus.

2. G.C.E. (O/L) Examination in 2010/2013/2020

WP/GM Henegama Central College

Subject	Grade
Health & Physical education	C
History	B
Mathematics	C
Buddhism	C
Science	C
Sinhala	C
English	C
Art	S
Geography	S

OTHER QUALIFICATIONS

☑ I have completed three months Elementary English course at the British Council, Colombo in 2018.

☑ I have participated in a six month Communication English Development Programme in 2016 conducted by SL Volunteers Association in collaboration with SLV International UK.

WORK EXPERIENCE

I have worked as a trainee account clerk at the Biogenic Research Institute, Biyagama.

I certify that the particulars given above are true and accurate to the best of my knowledge.

.....Bharatha.....

Date : 9th May 2023

S. A. D. B. M. Suraweera

